

# TEAM LEAD 1



## MANDATORY

### Training Hours

<b>COM-1001</b> Interpersonal Communications - Introduction to Communication	0.9
<b>COM-1002</b> Interpersonal Communications - Effective Communication	0.9
<b>COM-2002</b> Conflict Resolution - Communication Skills	1.8
<b>CRI-1001</b> Critical Thinking - What is Critical Thinking?	1.2
<b>CRI-1002</b> The Critical Thinking Process	1.5
<b>TEA-1003</b> Group Dynamics - Effective Collaboration	0.8
<b>TEA-1004</b> Group Dynamics - Life Stages of a Team	0.9
<b>TEA-1008</b> Group Dynamics - Problem Solving	1.0
<b>TEA-1013</b> Effective Teams - Teamwork	1.5
<b>TEA-1015</b> Teamwork - Team Development	1.2
<b>TEA-1016</b> Teamwork - Team Problem Solving	1.1
<b>SAF-1002</b> Introduction to Safety - Making Work a Safer Place	1.6
<b>SHR-1001</b> Sexual Harrassment - Preventing Sexual Harassment	1.3

*Estimate training hours 15.7*

## SUPPLEMENTAL KNOWLEDGE BUILDING

<b>COM-2001</b> Conflict Resolution - Understanding Conflict	2.0
<b>MSO-1001</b> Microsoft Excel - Getting Started with Excel	1.3
<b>MSO-1002</b> Microsoft Excel - Entering Text and Values	1.5
<b>TIM-1001</b> Time Management - Managing Your Time	0.9
<b>TIM-1007</b> Time Management - Ending Procrastination	0.8
<b>STR-1001</b> Stress Management - Dealing with Stress	1.9

*Estimate training hours 7.4*

*Total estimate training hours 23.1*