April 9, 2020

To: PMA New Jersey Members

Governor Phil Murphy issued an executive order on Wednesday, April 8, 2020, placing additional requirements on essential businesses that are operating to further reduce the spread of COVID-19 in New Jersey. The order is effective on April 10, 2020 at 8:00 p.m. and remains in effect until revoked by the Governor.

Under the order, manufacturing businesses are required to put in place policies to:

- Prohibit non-essential visitors from entering the worksite
- Limit any worksite meetings to fewer than 10 people
- Adhere to strict social-distancing guidelines
- Stagger work start and stop times, break times and lunch times
- Restrict the number of people who can access common areas, such as restrooms and breakrooms at the same time
- Require workers and visitors to wear face coverings and workers to wear gloves
- The employer must supply the face coverings and gloves to employees at the employer’s expense
- Limit sharing of tools, equipment and machinery
- Provide sanitation materials to workers and visitors
- Require the frequent sanitation of high-touch areas, such as restrooms, breakrooms, equipment and machinery

In addition, all essential retail businesses, warehousing businesses, manufacturing businesses and businesses performing essential construction must adopt policies pertaining to potential exposures. Under the policies businesses must, at a minimum, immediately separate and send home any workers with symptoms consistent with coronavirus, notify all workers of any known exposure at the worksite, clean and disinfect the worksite following the diagnosis of the worker with COVID-19, and follow all New Jersey Department of Health, CDC and OSHA guidelines and protocols.

This order expands on Governor Murphy’s earlier stay-at-home order of March 21, 2020, under which manufacturing businesses may remain open but should only do so with the minimal staff needed to maintain essential operations.

Please reach out to us at any time for assistance.